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| THE HENRY LESTER TRUST**Application form** |

**Before completing this form, please ensure that you have read the Henry Lester Trust** [**Homepage**](http://www.gbcc.org.uk/universities-china-committee-in-london-uccl.aspx) **on** [**www.henrylestertrust.com**](http://www.henrylestertrust.com) **for detailed information on how to fill in and return this form.**

**This form is a Word doc designed to be filled out with your typed answers. Please do not use any separate attachments but fill out all requested information on this document and save and send as a Word doc, not a pdf. Please note that we will not ask for a Cover Letter. All information which will help us reach a decision should be embedded within this form.**

**You are required to provide BY EMAIL, supporting letters sent directly from at least one of your supervisors.**

**Email:** **info@henrylestertrust.com**

Tel: 020 7963 9480

Address: Henry Lester Trust, Swire House, 59 Buckingham Gate, London SW1E 6AJ

**PERSONAL DATA**

**Answers are required for all requested information below.**

**Title:**

**Family name:**

**Given names:**

**Gender (Male/Female/Other):**

**Date of birth:**

**Please add your:**

* **Date of arrival in the UK:**
* **Visa status** (underline the choice applicable)**:** student / dependent / other (if other, please give details here):

**Personal email address:**

**University email address:**

**Telephone contact number:**

**Correspondence address:**

**Please specify your current position (eg PhD student, member of faculty, etc)**

**Do you have an ‘Academic Technology Approval Scheme’ (ATAS) Certificate? Yes/ No/ Not Applicable**

**If Yes, please provide a copy of the Certificate. Please send this as a separate document.**

**Have you applied to the Henry Lester Trust before. If yes, please provide date of application and whether you were successful or not.**

**REFERENCES**

**Give the name, title, and position of one or two people whom you have asked to write in support of your application.** A**t least one referee must be the student's supervisor in the UK**, and at least one referee must have read this application before submission. **Each referee should email their signed reference letter as a pdf directly to** **info@henrylestertrust.com****.**

***First referee (supervisor if applicable):***

**Name and position:**

**Email address:**

**Tel:**

**Postal address:**

***Second referee***

**Name and position:**

**Email address:**

**Tel:**

**Postal address:**

**RESEARCH DETAILS**

**Name of university/ institution and department:**

**Address of department:**

**Title of proposed research:**

**Start date of research:**

**Date of expected completion:**

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**Explain the nature and significance of your research (max. 500 words):**

**Please use this form and not a separate document.**

*Please type your answer here:*

**FUTURE PLANS**

**It is a requirement of the Henry Lester Trust that you intend returning to China at the end of your studies in the UK. Please state briefly your professional intentions/aspirations for when you return to China.**

*Please type your answer here:*

**FINANCIAL SITUATION**

**Give details of both current sources of financial support (CSC, scholarships, university bursaries, family/ personal savings) AND previous sources such as Sino-British Fellowship Trust, GBCET, UCCL etc, including the Henry Lester Trust, including when they commenced and when they have ended or will end.**

*Please type your answer here:*

**Give details of all other sources of funding you are applying for, including when you are likely to hear whether you have been successful or not.**

*Please type your answer here:*

**REASONS FOR FUNDING REQUEST**

**Please note that the current maximum total grant is £3,500 per applicant.**

**SUPPORT FOR UNEXPECTED LIVING COSTS**

We primarily consider requests for funding to cover unexpected living costs. The Henry Lester Trust prioritises those who have had a clear budget in place for the funding of their whole PhD from the start but who towards the end of their studies find themselves requiring extra emergency funding.

Please provide:

* a budget showing your monthly income and outgoings, including any part time jobs or other income sources & any support from your family or your own sources available;
* whether and how the situation will improve and give estimated timescale;
* confirmation that without the support you seek, the successful completion of your studies would be affected;
* an explanation of any other factors which you believe to be relevant.

*Please type your answer here:*

**Total amount required from Henry Lester Trust:**

**When you are likely to need the grant?**

**SUPPORT FOR UNEXPECTED STUDY COSTS**

Your university should have given you clear indication of the cost of all necessary research consumables and facilities access required to complete your studies and the university is responsible for these costs. However, in rare cases, unforeseen need for extra research facilities, extra studies or tuition can arise and the Henry Lester Trust may on a case-by-case basis provide some funding towards these.

If you are seeking funding support for your research, your supervisor must confirm that the facilities, extra tuition or other academic assistance are essential for the successful completion of your qualification and he or she must certify that the university or institution will be unable to fund it, with an explanation as to why this was unexpected.

**NB: The Trust will not provide funding for research consumables.**

Please provide:

* an explanation of the nature of extra support and detail why it is required;
* a budget for this support;
* a measure of the importance to the successful completion of your studies of this extra support;
* a confirmation from your supervisor that the facilities cannot be supportedby the university;
* an explanation of any other factors which you believe to be relevant.

*Please type your answer here:*

**Total amount required from Henry Lester Trust:**

**When you are likely to need the grant?**

**EDUCATIONAL BACKGROUND**

**Please list all degree level and post grad qualifications, in the UK and elsewhere, in order of earliest date.**

**Institution name:**

**Course:**

**Date started and finished:**

**Qualification gained:**

**------------------------------------------------------------------------------------------------------**

**Institution name:**

**Course:**

**Date started and finished:**

**Qualification gained:**

**------------------------------------------------------------------------------------------------------**

**Institution name:**

**Course:**

**Date started and finished:**

**Qualification gained:**

Please add more if relevant.

**EMPLOYMENT HISTORY (if relevant to your current studies)**

**Present position:**

**Date started:**

**Name and address of employer:**

Data Protection statement: Please note that any personal information you supply to the Henry Lester Trust is protected under the Data Protection Act and will not be divulged to third parties without your consent.